



## DELEGATION REQUEST

Name of Organization: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Presenter(s): \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Title: \_\_\_\_\_

Please state the purpose of the delegation below:

Requested meeting date: \_\_\_\_\_ Alternate date: \_\_\_\_\_

Type of meeting requested:  Regular Council  Standing Committee on Finance

Note: List of Council meeting dates is available on the Town of Golden website. The meetings will

be held at the Town Hall (Council Chambers), 810 9<sup>th</sup> Avenue South, Golden, BC V0A 1H0

**1<sup>st</sup> meeting of the month at 7:00 p.m. 2<sup>nd</sup> meeting of the month at 1:15 p.m. (Unless otherwise resolved)**

Please indicate if your delegation requires electronic/audiovisual equipment:  Yes  No

Note: If you require the use of the Town's audiovisual equipment, you will be required to provide the content of your presentation electronically, to the Manager of Legislative Services at [mls@golden.ca](mailto:mls@golden.ca) at least 5 business days prior to the meeting.

Delegation requests are subject to approval by the Corporate Officer. Submission of an application does not guarantee that a delegation will be approved to appear before Council, or that the delegation will be scheduled on the requested date. Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, or falls outside Council's jurisdiction, the Town of Golden reserves the right not to approve such delegations.

**Please note that there is a time limit of 15 minutes per delegation during Regular meetings.**

I/We acknowledge that only the above-indicated matter will be discussed during the delegation. I/We recognize that the material submitted through this application will become available to the public as part of the application, review and approval process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Please print): \_\_\_\_\_

This information is collected by the Town of Golden in accordance with Section 124 of the *Community Charter* and is protected under the *Freedom of Information and Protection of Privacy Act*. The information will be used to facilitate processing this request to appear as a delegation before the Town of Golden Council. Should you have any questions about the collection of this personal information, please contact the Manager of Legislative Services at (250) 344-2271 ext. 224.